

Affidavit of Election to the GSS Council

Student Number:

First Name: Last Name:

Home Address:
(and Postal Code)

Phone: Email:

Department:

Dept. Address:
(and Postal Code)

Position(s) Held (e.g. Departmental Representative, AMS, Graduate and Postdoctoral Studies Representative, Senate)

REQUIREMENTS: I am currently registered in the Faculty of Graduate and Postdoctoral Studies, or an academic unit which is listed in Bylaw 2 of the Graduate Student Society Policy Manual. I have notified eligible members in the Department at least three days before the election was held. There were at least two other graduate student members of the Department in attendance, two of whom have signed immediately below.

Student Number	First Name	Last Name	Signature

STATEMENT OF OFFICE: I as a Director of the Graduate Student Society of UBC Vancouver, to the best of my ability, in accordance with section 26 of the *Society Act*, R.S.B.C. 1996, c. 433, shall:

- a) Act honestly and in good faith in the best interests of the Society as a whole.
- b) Exercise the care of a reasonably prudent person; and furthermore,
- c) Shall use the utmost care and discretion in the handling of confidential and privileged information and not use such information for personal benefit or gain;
- d) Not compromise the best interests of the Society as a whole for direct or indirect personal gain, or for personal gain of another director;
- e) Not disclose any information discussed in an in-camera portion of a meeting of Council without the authorization of Council; and in accordance with section 27 of the *Society Act*, promptly and fully disclose any direct or indirect interest in a proposed contract or transaction of Council, and the nature and extent of the interest.
- f) Attend Council meetings, with the understanding that if absent for three consecutive Council meetings, my position may be declared vacant and nomination called for a replacement.

Signature: _____ Date: _____

Affidavit of Election to the GSS Council

The information on this form is being collected to facilitate communications between the Graduate Student Society and its members. It will also be used for administrative purposes of the GSS Council (e.g. to keep a record of attendance at meetings).

All information provided will be kept confidential except:

- Council members' names, academic units, and emails (as provided on this form) will be posted on the GSS website
- Councillors' emails will be included in the Council e-mail listserv. This list serve is password protected and may only be accessed by the GSS President and the Administrative Assistant. Individual emails are not accessible through these postings, but are shown as one group: councillors@gss.ubc.ca. Members of this list serve may post and receive messages related to GSS activities.
- Councillors' names and emails will be provided to the chairpersons of all committees on which the Councillor is seated
- Councillors' emails may also be provided to GSS Executive and staff strictly for the purposes of GSS-related activities and communications
- Council members' other personal information, as provided on this form, will be kept in hard copy in a binder and electronically in a password protected file, both of which may be accessed only by the President and Assistant to the Executive.
- This protected information may be used on occasion by the President or the Assistant to the Executive, should email communications not be sufficient, but will not be released to other parties without the permission of the Councillor involved.
- From time to time our IT support staff may also access electronic information about Councillors, but shall do so only in direct relation to their jobs
- Councillors' names and full addresses shall also, by law, be provided annually to the BC Registrar of Companies

In order to save paper and help support the GSS in its sustainability initiatives, please print this affidavit double-sided. Thank you!

For office use only:	
Seated at the Council Meeting (DD/MM/YY)	Uneated at the Council Meeting (DD/MM/YY)