Appendix XIII Policy Revision Form
Instructions:
The purpose of this form is to present proposed policy amendments or additions in an explicit and standard manner. Members of the Graduate Student Society of UBC Vancouver wishing to make policy amendments or additions for Council approval must use this form. Consultation with the Code and Policy Committee is strongly recommended to ensure that the language and style reflects that of the current policy manual. The Committee can be emailed at info@gss.ubc.ca. As per bylaw 13.1.4 and policy 1.2.1, notice of a proposed policy amendment or addition must be posted on the Society’s website and emailed to all Council members at least seven days prior to the motion at Council. For assistance with this, please contact the Executive Assistant at info@gss.ubc.ca.

Date: March 12, 2019
Submitted by: Katharine Sedivy-Haley, Chair of Code & Policy Committee

What type of change is this?
Amending an existing policy
Addition of a new policy
Removal of a policy

Original Policy #: 8.1.1 and 8.1.2

New Policy # (if applicable): (renumbered) 7.4.1 and 7.4.2

Proposed Revised Policy:

Policy Manual 8.1.1 shall be re-numbered 7.4.1 and amended to read: “Standing Committees of the Society are as stated in Bylaw 9.1.1.”

Policy Manual 8.1.2 shall be re-numbered 7.4.2 and amended to read: “All Standing Committees shall operate according to Policy 7 and their respective terms of reference, as set out in Policy 8.”

Current Policies 7.4-7.8 shall be incremented by one and 8.2-8.10 be decremented by one, along with any references to these policies within the Policy Manual.

This renumbering will affect:

- 8.7.2 The Executive Oversight committee shall: (a) Be chaired by the FEOO as per bylaw 8.5.6 (c) notwithstanding the terms of policy 7.7,

Rationale Behind Proposed Changes:

The standing committees of the Society are defined in the Bylaws, and duplication of this information is unnecessary and can cause confusion. For example, Policy Manual
8.1.1.h established a standing committee without any terms of reference (“Safety & Sustainability”), violating Bylaw 7.5.2.F

Policy Manual 8.1.2 incorrectly references Policy 5 (Executive Officer Spending) instead of Policy 7 (General Committee Policy)

It is more consistent to include similar policies together; it is appropriate for the definition of Standing Committees to be included in Policy 7, near definitions of Ad-Hoc and Sub-Committees, rather than in Policy 8 along with Terms of Reference