Instructions:
The purpose of this form is to present proposed policy amendments or additions in an explicit and standard manner. Members of the Graduate Student Society of UBC Vancouver wishing to make policy amendments or additions for Council approval must use this form. Consultation with the Code and Policy Committee is strongly recommended to ensure that the language and style reflects that of the current policy manual. The Code and Policy Committee can be emailed at cpcom@gss.ubc.ca.

As per bylaw 13.1.4 and policy 1.2.1, notice of a proposed policy amendment or addition must be posted on the Society's website and emailed to all Council members at least seven days prior to the motion at Council. For assistance with putting forms on the website, you may contact the Communications and Marketing Director at communications@gss.ubc.ca.

Date: October 1, 2019 Submitted by: Katharine Sedivy-Haley, CPC Chair

What type of change is this?
☒ Amending an existing policy ☐ Addition of a new policy ☐ Removal of a policy

Original Policy #: 7.7.4-6, 8.1.1.a, 8.6.2a New Policy # (if applicable):

Proposed Revised Policy:

7.7.4 Except where a committee's Terms of Reference state that the committee should be chaired by an executive, any executive who holds a chair position will be unseated automatically at the beginning of every Council meeting. The executive may be re-elected chair at the meeting at which they are unseated, but preference must be given to a qualified alternative candidate outside the executive if one is available.

7.7.5 Chairs will receive an honorarium of $150 per month, except for cases in which the committee terms of reference specify that an executive will chair the committee. In this case, the chairship is considered part of the executive duties and no additional remuneration will be given.

Policy 7.7.5 and 7.7.6 will be renumbered to Policy 7.7.6 and 7.7.7.

8.1.1. The Executive Committee shall:

(a) be chaired by the President as per Bylaw 8.5.2.d.iii notwithstanding the terms of Policy 7.7.1-7.7.3.
Policy 8.1.1.a-d will be renumbered to Policy 8.1.1.b-e.

8.6.2 The Executive Oversight committee shall:

(a) Be chaired by the FEOO as per bylaw 8.5.6 (c) notwithstanding the terms of policy 7.7.1-7.7.3,

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<tr>
<th>Rationale Behind Proposed Changes:</th>
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<td>Council was consulted in September regarding how to address potential power balance created by executives who are also committee chairs. Council determined that these executives should continue to receive any honourarium, since they are performing this additional work and should be remunerated accordingly. However, to ensure that the undesirable situation of having an executive chairing a committee be routinely re-assessed, and alternative candidates encouraged to take the chairship, it was proposed that executive chairs should also be unseated at Council meetings, requiring re-election to continue in the position.</td>
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<td>At the same time, policy should be clarified regarding executives who chair committees as part of their normal duties. These are currently the President for Executive Committee (ExC) and Financial and Executive Oversight Officer for Executive Oversight Committee (EOC), but since this could include other executives in the future the policy is worded to refer to cases where the terms of reference state an executive will chair. The terms of reference for ExC and EOC are clarified accordingly.</td>
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<td>The EOC terms of reference previously stated “notwithstanding policy 7.7;” this is here updated to refer clearly to override the process for selecting a chair rather than other functions of chairship.</td>
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