Instructions:
The purpose of this form is to present proposed policy amendments or additions in an explicit and standard manner. Members of the Graduate Student Society of UBC Vancouver wishing to make policy amendments or additions for Council approval must use this form. Consultation with the Code and Policy Committee is strongly recommended to ensure that the language and style reflects that of the current policy manual. The Code and Policy Committee can be emailed at cpcom@gss.ubc.ca.

As per bylaw 13.1.4 and policy 1.2.1, notice of a proposed policy amendment or addition must be posted on the Society’s website and emailed to all Council members at least seven days prior to the motion at Council. For assistance with putting forms on the website, you may contact the Communications and Marketing Director at communications@gss.ubc.ca.

<table>
<thead>
<tr>
<th>Date:</th>
<th>Submitted by:</th>
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<tbody>
<tr>
<td>2021-02-18</td>
<td>Code &amp; Policy Committee</td>
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**What type of change is this?**

- ☒ Amending an existing policy
- ☒ Addition of a new policy
- ☐ Removal of a policy

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<tr>
<th>Original Policy #: Appendix X-XV</th>
<th>New Policy # (if applicable): 6.1.4, 7.3.8, Appendix X</th>
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**Proposed Revised or New Policy:**

6.1.4 All Councillors shall conduct themselves according to the “GSS Code of Conduct” found in Appendix X.

Policy 7.3.8 to be added and will read:

7.3.8 All committee members shall conduct themselves according to the “GSS Code of Conduct” found in Appendix X.

“GSS Code of Conduct.pdf” will be added as Appendix X

Appendix X-XV be renumbered to Appendix XI-XVI
Rationale Behind Proposed Changes:
CPC was notified that there was no Code of Conduct for Councillors, Executives, or Committee Members in place in the GSS. A SMART goal was established for 2020 that CPC would draft and create a Code of Conduct for the society. CPC believes that such a policy would provide guidance for newly elected Councilors, committee members, and Executives regarding the expectations of the position, and may assist in resolution of conflicts. After developing the Code of Conduct and receiving feedback from G&A, a draft and survey of the proposed document were circulated to Council in November 2020. Survey results and other comments were taken into consideration and the final product of the various rounds of consultation is now being put to Council for approval.