Instructions:
The purpose of this form is to present proposed policy amendments or additions in an explicit and standard manner. Members of the Graduate Student Society of UBC Vancouver wishing to make policy amendments or additions for Council approval must use this form. Consultation with the Code and Policy Committee is strongly recommended to ensure that the language and style reflects that of the current policy manual. The Code and Policy Committee can be emailed at cpcom@gss.ubc.ca.

As per bylaw 13.1.4 and policy 1.2.1, notice of a proposed policy amendment or addition must be posted on the Society’s website and emailed to all Council members at least seven days prior to the motion at Council. For assistance with putting forms on the website, you may contact the Communications and Marketing Director at communications@gss.ubc.ca.

Date: 2020-09-07
Submitted by: Code & Policy Committee

What type of change is this?
☒ Amending an existing policy
☐ Addition of a new policy
☒ Removal of a policy

Original Policy #: 3.1.4, 6.1, 6.2

Proposed Revised or New Policy:

Policy 3.1.4 will be amended to read:

3.1.4 The Chair shall recognize and seat new councillors at the beginning of the meeting, following completion of the requirements stated in 4.1.1 and 4.1.2 6.1.2.

Policy 6.1.2 will be amended to read:

6.1.2 Prior to being seated on Council, all Councillors, including all Departmental and Non-Departmental Representatives, are required to submit to the Society Office a completed “Declaration of Election” found in Appendix II, and submit to the Society Office or online a completed “Confidentiality Agreement and Protection of Personal Information Agreement” found in Appendix IX.

Policy 6.2.1 will be amended to read:

6.2.1 A Departmental Representative must be democratically elected from a Department in good standing as defined in Bylaw 2.7 3.7.

Policies 6.2.2-6.2.4 to be repealed.
<table>
<thead>
<tr>
<th>Policy 6.1.3 to be renumbered <strong>6.2.2</strong>.</th>
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<tbody>
<tr>
<td>Policy 6.1.4 to be renumbered <strong>6.1.3</strong>.</td>
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<tr>
<td>Policy 6.2.5 to be renumbered <strong>6.2.3</strong>.</td>
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**Rationale Behind Proposed Changes:**

Policies 3.1.4 and 6.2.1 refer to the incorrect policies and bylaws and need to be amended. Policy 6.1.2 does not currently allow for online submissions of the “Confidentiality Agreement and Protection of Personal Information Agreement” and therefore should be changed to allow for that. Policies 6.2.2 and 6.2.4 are redundant with Policies 6.1.2 and 3.1.5, and therefore should be removed for clarity. Policy 6.2.3 reads that an incomplete Affidavit of Election form can be accepted for a seating of a Departmental Representative; however, it is the opinion of CPC that a complete Declaration of Election form is an appropriate minimum criteria for seating a Departmental Representative. Therefore, CPC recommends that Policy 6.2.3 should be repealed.