ATTENDANCE

Present:

Regrets:

Absent:

Quorum: 17 Councillors

CALL TO ORDER AND ADOPTION OF THE AGENDA

CALL TO ORDER

The meeting will be called to order at ___ pm.

SPECIAL RULES ADOPTION

WHEREAS the Council has not yet established in the policy suspending of Roberts Rules of Order and,

WHEREAS a similar decision has been made in the past and proved fruitful,

BIRT the Council adopts the following special rules of order for this Council meeting:

- Each member’s speaking time limit per speaking turn is 3 minutes unless extended by the Council or otherwise specified in the agenda.
- The time limit of debate for each motion is 20 minutes unless extended by the Council; and
- There is no limit on how many times a member can speak on each motion.

MOVER:  
SECONDER:  
RESULT:

AGENDA ADOPTION

BIRT the agenda be adopted as presented.

MOVER:  
SECONDER:  
RESULT:

TERRITORIAL ACKNOWLEDGEMENT

President:

INTRODUCTIONS

[Introductions]
1 APPROVAL OF MINUTES

1.1 GSS COUNCIL MINUTES

BIRT the following GSS Council minutes be approved:

- August 19, 2021

MOVER:   SECONDER:   RESULT:

1.2 COMMITTEE MINUTES

BIRT the following GSS Committee minutes be approved:

<table>
<thead>
<tr>
<th>Committee</th>
<th>Date</th>
<th>Committee</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic &amp; External Committee:</td>
<td></td>
<td>House Finance Committee:</td>
<td>August 10, 2021; August 24, 2021</td>
</tr>
<tr>
<td>Code and Policy Committee:</td>
<td>August 11, 2021; August 25, 2021</td>
<td>Human Resources Committee:</td>
<td></td>
</tr>
<tr>
<td>Executive Committee:</td>
<td>August 13, 2021</td>
<td>AMS Caucus:</td>
<td></td>
</tr>
<tr>
<td>Executive Oversight Committee:</td>
<td>June 14, 2021; June 28, 2021</td>
<td>Graduate Council Caucus:</td>
<td></td>
</tr>
<tr>
<td>Governance &amp; Accountability Committee:</td>
<td></td>
<td>Strategic Planning ad-hoc Committee:</td>
<td></td>
</tr>
<tr>
<td>All-Chairs Meeting:</td>
<td>August 13, 2021</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

MOVER:   SECONDER:   RESULT:

2 SEATINGS

2.1 NEW COUNCILLORS

BIRT the following Seating of new Councillors be approved:
2.2 RETENTION OF ABSENT COUNCILLORS

Responsible: Kimani Karangu, President

WHEREAS Bylaw 7.7.2 states that “any member of Council who misses three consecutive meetings without providing a proxy shall, except by special resolution of Council, forfeit their seat without notice”, and

WHEREAS the President contacted Councillors who were absent from June-August 2021 to notify them of their removal, and

WHEREAS the following Councillors expressed interest in remaining on Council for the rest of their term and improving their attendance,

BIRT Council, by special resolution, allow these Councillors to remain seated for the remainder of their term:

Mohamed Kamel (Civil Engineering)

MOVER: President SECONDER: RESULT:

2.3 EXTERNAL REPRESENTATIVES SEATINGS

All GSS Councillors are required by the bylaws to sit on at least one committee. Committee descriptions and meeting times can be found here.

BIRT the seating of the following external representatives be approved:

<table>
<thead>
<tr>
<th>Committee/Caucus</th>
<th>Nominee</th>
<th>Position</th>
<th>Vacancies</th>
</tr>
</thead>
<tbody>
<tr>
<td>AMS Caucus</td>
<td>Representative</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>Graduate Council</td>
<td>Representative</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Health and Dental Plan Caucus</td>
<td>Representative</td>
<td>0</td>
<td></td>
</tr>
</tbody>
</table>

MOVER: SECONDER: RESULT:
2.4 COMMITTEE SEATINGS

All GSS Councillors are required by the bylaws to sit on at least one committee. Committee descriptions and meeting times can be found here.

BIRT the following Committee seatings be approved:

<table>
<thead>
<tr>
<th>Committee/Caucus</th>
<th>Nominee</th>
<th>Position</th>
<th>Vacancies</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic &amp; External Affairs</td>
<td></td>
<td>Councillor</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Ordinary Member</td>
<td>2</td>
</tr>
<tr>
<td>Code &amp; Policy</td>
<td></td>
<td>Councillor</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Ordinary Member</td>
<td>1</td>
</tr>
<tr>
<td>Elections</td>
<td></td>
<td>Councillor</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Ordinary Member</td>
<td>5</td>
</tr>
<tr>
<td>Executive Oversight</td>
<td></td>
<td>Councillor</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Ordinary Member</td>
<td>0</td>
</tr>
<tr>
<td>Governance &amp; Accountability</td>
<td></td>
<td>Councillor</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Ordinary Member</td>
<td>3</td>
</tr>
<tr>
<td>House Finance</td>
<td></td>
<td>Councillor</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Ordinary Member</td>
<td>0</td>
</tr>
<tr>
<td>Human Resources</td>
<td></td>
<td>Councillor</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Ordinary Member</td>
<td>5</td>
</tr>
<tr>
<td>Services</td>
<td></td>
<td>Councillor</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Ordinary Member</td>
<td>4</td>
</tr>
<tr>
<td>Strategic Planning ad-hoc</td>
<td></td>
<td>Councillor</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Ordinary Member</td>
<td>1</td>
</tr>
</tbody>
</table>

MOVER:  SECONDER:  RESULT:

2.5 COMMITTEE CHAIR SEATINGS

BIRT the following Committee Chair Seatings be approved:

<table>
<thead>
<tr>
<th>Committee/Caucus</th>
<th>Nominee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Governance and Accountability Committee</td>
<td>Jenny Lee</td>
</tr>
<tr>
<td>Human Resources Committee</td>
<td></td>
</tr>
</tbody>
</table>
3 MATTERS FOR DECISION

3.1 AFFILIATE ORGANIZATION RECOGNITION

WHEREAS the following organizations have submitted a petition for recognition as an Affiliate Organization, BIRT the following organizations be recognized as Affiliate Organizations for one year, ending at the meeting of Council in September 2022:

<table>
<thead>
<tr>
<th>Name of Affiliate Organization</th>
<th>Representative</th>
</tr>
</thead>
<tbody>
<tr>
<td>Planning Students Association</td>
<td>William Canero</td>
</tr>
<tr>
<td>Electrical and Computer Engineering Graduate</td>
<td>Elena-Iulia Dobre</td>
</tr>
<tr>
<td>Students Association</td>
<td></td>
</tr>
<tr>
<td>Economics Graduate Students Association</td>
<td>Allen Peters</td>
</tr>
</tbody>
</table>

MOVER: VP Students SECONDER: RESULT:

3.2 STATE OF THE VPUAA POSITION

Responsible: Kimani Karangu, President
Description: An update from the President regarding the current status of the VPUAA position and motion to decide next steps.
Objective: To update the Council regarding executive issues and pass a motion with directive to the President.
Related Materials: (none)

WHEREAS the President has provided information regarding the status of the VPUAA position and the VPUAA’s intention to resign, and

WHEREAS per Bylaw 8.4.3, it has been deemed not feasible to pursue a By-Election to fill this executive vacancy,

BIRT Council approve that a special appointment of the Vice-President University and Academic Affairs be held in the October 2021 Council meeting, pursuant to Bylaw 8.4.

MOVER: President SECONDER: RESULT:
3.3 BYLAW REVISION – EXECUTIVE HOURS AND REMUNERATION

**Responsible:** Code and Policy Committee, Executive Oversight Committee  
**Time:** 15 minutes  
**Description:** A motion to include a motion in the next referendum/AGM regarding executive work hours and honoraria.  
**Objective:** To bring a motion to the next GSS referendum and/or AGM  
**Related Materials:** [Bylaw Revision Form - Executive Honoraria.pdf](#); [Executive Transition Appendix XX.pdf](#)

WHEREAS the current Bylaws do not accurately reflect the hours worked by Executives and the Executive remuneration is outdated and does not include time spent on transitioning Executives in and out of office,

BIRT the following item be included in the next referendum and/or Annual General Meeting of the GSS, whichever comes first:

**BYLAW AMENDMENT:** Executive hours and remuneration

**EXPLANATION:** The Executive work hours and remuneration are out of date. They were established in 2006, and all the Executive positions have changed significantly in terms of workload and tasks. This includes more meetings to attend as well as engaging in larger scale projects. Therefore, the currently listed hours do not accurately reflect the amount of work Executives do. This also sets unrealistic expectation for incoming Executives as they begin to work more hours than listed in the Bylaws. Furthermore, the cost of living has increased since 2006 beyond the currently implemented CPI adjustments and does not fairly reflect how much work our Executives work. This motion will increase the expected hours as well as increase the Executive honoraria. Furthermore, a portion of the honoraria will be dedicated to transitioning in and out the Executives from their offices. This will incentivize effective transitions as well as fairly compensate the time spent explicitly on Executive Transition.

**SUPPORTING DOCUMENTS:** Bylaw Revision Form - Executive Honouraria.pdf; Executive Transition Appendix XX.pdf

**MOTION:**

WHEREAS the current policy on Executive hours and remuneration is outdated,  
WHEREAS Executive currently work many hours beyond the mandated time set by the Bylaws,  
WHEREAS the current honoraria set for Executives does not accurately reflect the amount of work completed by Executives,  
WHEREAS the current honoraria, which was set in 2006, does not reflect the rising cost-of-living in Vancouver, BC,  
WHEREAS there is no current remuneration for the time spent on transitioning Executives in and out of office,  
BIRT the changes listed in “Bylaw Revision Form - Executive Honouraria.pdf” be made to the Bylaws and Policy Manual.
3.4 BYLAW AMENDMENT: DISSOLUTION OF ELECTIONS COMMITTEE

Responsible: Jin Wen, Chair of Governance and Accountability Committee
Time: 20 minutes
Description: A motion to include a motion in the next GSS referendum/AGM regarding the dissolution of the Elections Committee
Objective: To bring a motion to the next GSS referendum/or AGM
Relevant materials: Bylaw Revision Form - 1. Removal of Elections Committee.pdf

WHEREAS the chairs and leadership of the Graduate Student Society believe that a restructuring of the Elections Committee is needed, and

WHEREAS Council voted in July 2021 in favour of combining the responsibilities of the Services Committee with the Elections Committee into a new committee,

BIRT the following item be included in the next referendum and/or Annual General Meeting of the GSS, whichever comes first:

**BYLAW AMENDMENT: Dissolution of Elections Committee**

**EXPLANATION:** In the current structure of the Graduate Student Society committees, the Elections Committee plays a vital role during the elections period by handling discipline-related matters while the Electoral and Student Engagement Officer (ESEO or electoral officer) handles logistics with the candidates and the ballot system. Outside of the annual election period, the Elections Committee has limited duties that can be easily passed on to other committees which mainly consist of policy revisions. Given that the Services Committee similarly shares goals aligned with graduate student engagement, therefore, GSS Council has deemed it is appropriate that the responsibilities of the Elections Committee be combined with the Services, and to dissolve the individual committees.

**SUPPORTING DOCUMENT:** Bylaw Revision Form - Removal of Elections Committee.pdf

**MOTION:**

WHEREAS the Elections Committee's significant workload is only for half of the year during the elections period.

WHEREAS the Electoral and Student Engagement Officer is responsible for logistics of the elections and therefore contributes most during the elections.

WHEREAS the Elections Committee has an Election Policy Panel that handles approval of documents and campaign material thus reducing the workload of the Elections Committee.

BIRT that the Elections Committee be dissolved, and
BIFRT the changes listed in “Bylaw Revision Form - Removal of Elections Committee.pdf” be made to the Bylaws and Policy Manual.

**MOVER:** Governance and Accountability Committee  
**RESULT:**

### 3.5 BYLAW AMENDMENT: DISSOLUTION OF SERVICES COMMITTEE

**Responsible:** Jin Wen, Chair of Governance and Accountability Committee  
**Time:** 20 minutes  
**Description:** A motion to include a motion in the next GSS referendum/AGM regarding the dissolution of the Services Committee  
**Objective:** To bring a motion to the next GSS referendum/or AGM  
**Relevant materials:** Bylaw Revision Form - Removal of Services Committee.pdf

**WHEREAS** Council voted in July 2021 in favour of combining the responsibilities of the Services Committee with the Elections Committee into a new committee, and

**BIRT** the following item be included in the next referendum and/or Annual General Meeting of the GSS, whichever comes first:

**BYLAW AMENDMENT: Dissolution of Services Committee**

**EXPLANATION:** In the current structure of the Graduate Student Society committees, the Services Committee is responsible for engaging the UBC graduate student body with the GSS through planning events and activities. However, currently, the Services committee does not have clearly defined objectives. Given that the Elections Committee similarly shares goals aligned with graduate student engagement, therefore, GSS Council has deemed it is appropriate that the responsibilities of the Services Committee be combined with the Elections, and to dissolve the individual committees.

**SUPPORTING DOCUMENT:** Bylaw Revision Form - Removal of Services Committee.pdf

**MOTION:**

WHEREAS the Services Committee lacks clearly defined objectives, and  
WHEREAS both Services and Elections Committee strive towards improving graduate student engagement with the Graduate Student Society,  
BIFRT the Services Committee be dissolved, and  
BIFRT the changes listed in “Bylaw Revision Form - Removal of Services Committee.pdf” be made to the Bylaws and Policy Manual.

**MOVER:** Governance and Accountability Committee  
**RESULT:**
3.6 BYLAW AMENDMENT: CONSTITUTION OF ENGAGEMENT AND ELECTIONS COMMITTEE

Responsible: Jin Wen, Chair of Governance and Accountability Committee
Time: 20 minutes
Description: A motion to include a motion in the next GSS referendum/AGM regarding the constitution of the Engagement and Elections Committee
Objective: To bring a motion to the next GSS referendum/or AGM
Relevant materials: Bylaw Revision Form - 3. Engagement and Elections Committee.pdf; Appendix V. Preliminary Announcement of Election Results.pdf; Appendix VII. Standard Council Agenda.pdf

WHEREAS Council voted in July 2021 in favour of combining the responsibilities of the Services Committee with the Elections Committee into a new committee,

BIRT the following item be included in the next referendum and/or Annual General Meeting of the GSS, whichever comes first:

BYLAW AMENDMENT: Constitution of Engagement and Elections Committee

EXPLANATION: In the current structure of the Graduate Student Society committees, the Elections Committee plays a vital role during the elections period by handling discipline-related matters while the Electoral and Student Engagement Officer (ESEO or electoral officer) handles logistics with the candidates and the ballot system. Outside of the annual election period, the Elections Committee has limited duties that can be easily passed on to other committees which mainly consist of policy revisions. Given that the Services Committee similarly shares goals aligned with graduate student engagement; therefore, GSS Council has deemed it is appropriate that the responsibilities of the Elections Committee be combined with the Services, and to dissolve the individual committees. The new proposed solution is to combine the responsibilities of the Election and Services Committee as they both strive towards increasing graduate student engagement with the GSS. The new committee would be called the “Engagement and Elections Committee” and during the election period, an Election Policy Panel will be created to handle the day-to-day responsibilities of the current election.

SUPPORTING DOCUMENTS: Bylaw Revision Form - Engagement and Elections Committee.pdf; Appendix V. Preliminary Announcement of Election Results.pdf; Appendix VII. Standard Council Agenda.pdf

MOTION:

WHEREAS both Services and Elections Committee strive towards improving graduate student engagement with the Graduate Student Society

BIRT the changes listed in “Bylaw Revision Form - Engagement and Elections Committee.docx” be made to the Bylaws and Policy Manual.

BIFRT the Engagement and Election Committee will be constituted.
MOVER: Governance and Accountability Committee
RESULT:

3.7 CALL FOR REFERENDUM FALL 2021

WHEREAS the Council has reviewed and approved all Bylaw amendments and items to be presented in an upcoming referendum and/or AGM, whichever comes first,

BIRT the Council approve the President to call a referendum for the purpose of passing these amendments, pursuant to GSS Bylaw 6.1.2.

MOVER: President SECONDER: RESULT:

3.8 G&A RECOMMENDATIONS FOR FEOO RESTRUCTURING

Responsible: Jin Wen, Chair of Governance and Accountability Committee
Time: 20 minutes
Description: FEOO Restructuring Presentation followed by vote to select option, and motion to approve option
Objective: Present and discuss options for splitting FEOO position, then approve a recommended action.

WHEREAS the Governance & Accountability Committee have presented the recommend options for restructuring the position of Financial and Executive Oversight Officer to Council,

BIRT the Council select option ____ as the recommended action, and
BIFRT the proposed changes to the FEOO position and relevant changes to bylaws and policy be submitted for approval by Council before inclusion in the subsequent referendum and/or Annual General Meeting of the GSS, whichever comes first.

MOVER: Governance and Accountability Committee
RESULT:

4 MATTERS FOR DISCUSSION

4.1 IN-PERSON/HYBRID COUNCIL OPTIONS

Responsible: Kimani Karangu, President
Time: 10 minute presentation, 15 minute discussion
Description: President provides update on the preparations for returning in-person for Council and requests feedback from councillors regarding comfort levels and preferences for doing so.
Objective: Provide update, hold discussion, and perform a survey
Related Materials: GSS Council – In-Person Attendance Survey
4.2 AUGUST 2021 FINANCIAL OVERVIEW

Responsible: Financial and Executive Oversight Officer
Description: August 2021 GSS Financial Overview
Time: 15 minutes
Objective: Update on GSS Revenues and Expenditures
Relevant materials: none provided

5 MATTERS TO NOTE

Time reserved for questions regarding updates below.

5.1 UPCOMING EVENTS

- (none provided)

5.2 EXECUTIVES

5.2.1 President

- Held discussion on the “split of the FEOO position” with the G&A (offered suggestions)
- Held meeting to discuss the finer details regarding GSS “Committee Restructuring”
- Together with other members of the GSS exec held discussions with G+PS on BIPOC Funding - this will be an ongoing consultation meeting where $500,000 has been offered to go towards graduate BIPOC students.
- Participated in the 5 Work Learn hirings (qualified, interested, and ambitious students have been offered 5 jobs)
- Invited and participated in a search committee that successfully hired the new UBC Human Right Advisor on Anti-racism issues
- Took time to welcome new graduate students to 3 different orientation meetings
- Held discussion on Return to Campus with UBC housing - Future GSS executives will have direct access to UBC housing in recognition of their service to UBC.
- Held discussion on “Student Consultation” on Standard Building Hours

5.2.2 FEOO

- (none provided)

5.2.3 VP University & Academic Affairs

- (none provided)

5.2.4 VP External

- Working on Lobby Days five priorities: sexual violence, students living with disabilities, mental health and graduate funding and prioritization
The focus of my work is on sexualized violence and I am using SFCC's scorecard to assess UBC, Langara, Kwantlen, Capilano and UFV which is a grading on a national scale. These institutions are members of the ABCS so they are the focus of this work.

- Policy Assistant and I are working on a sexualized violence report regarding 25 public post secondary institutions in BC. Each policy has been assessed and then next step is scoring them. Much of the research has been done; the writing stage is projected for mid October.
- Get Out the Vote campaign: Vancouver Quadra debate occurred and the federal leader debate occurred in the Nest. Notes have been taken on the Quadra debate and will be summarized and posted on the GSS website.

5.2.5 VP Students

- (none provided)

5.3 COMMITTEES

5.3.1 Academic & External Committee

- (none provided)

5.3.2 Code & Policy Committee

- CPC has been working with groups on Bylaw amendments, including Executive hours/remuneration as well as the creation of a committee to replace Elections and Services Committees.

5.3.3 Elections Committee

- We have a new member that have shown interest in joining the elections committee.

5.3.4 Executive Committee

- Engaging the University of key goals: Affordability for student with disabilities and those with dependants, PhD tuition waiver and increased funding for master students, Increased attention on Mental health and wellbeing.

5.3.5 Executive Oversight Committee

- Reviewed policy draft sent by CPC.

5.3.6 Governance & Accountability Committee

- Consultation and presentation of FEOO restructuring
- Working with Elections and Services to merge the two committees
- Continuing consultation on the Indigenous Engagement Ad-Hoc committee
- Preparing for End of Year SMART Goal report
5.3.7 House Finance Committee

- The signing of documents to finalize the investment of $200,000 (of the 3-year plan of investing $500,000) is scheduled with the GSS President and VP UAA and Scotiabank Representative for next week.
- Shared comments with Strategic Planning Committee for the revision of the GSS Strat Plan
- Approved purchases of anti-virus software for GSS laptops and desktops
- Approved the budget actuals for July 2021

5.3.8 Human Resources

- Applied for 11 Work Learn positions and all were accepted
- Facilitated hiring of 5 new work learn positions

5.3.9 Services Committee

- Conducted campus tours for new student orientation
- Proposed ToR for new "merged" committee
- Discussed upcoming Fall events
- Started work on Mental Health Awareness event
- Created a post-event report form

5.3.10 Strategic Planning ad-hoc Committee

- (none provided)

5.3.11 AMS Caucus

- (none provided)

5.3.12 Graduate Council Caucus

- (none provided)

5.4 SENATORS AND BOARD OF GOVERNORS

5.4.1 Senators:

- (none provided)

5.4.2 Board of Governors Representatives:

- (none provided)
6 NOTICES

6.1 NOTICE OF NEXT MEETING

Date: Thursday, October 21 at 5:30 pm
Location: To be determined

6.2 NOTICE OF UNSEATINGS

- Adenike Adelakun was unseated as Departmental Representative from Pharmaceutical Sciences.
- Adenike Adelakun was unseated as Representative from AMS Council Caucus.
- Adenike Adelakun was unseated as Councillor from Elections Committee.
- Anurag Krishna was unseated as Departmental Representative from Civil Engineering.
- Anurag Krishna was unseated as Councillor from Academic and External Affairs Committee.
- Hannah Green was unseated as Departmental Representative from Linguistics.
- Jin Wen was unseated as Chair for Governance and Accountability Committee.
- Julia Burnham was unseated as Departmental Representative from Educational Studies.
- Shiva Zargar was unseated as Representative from Grad Council Caucus.
- Shiva Zargar was unseated as Councillor from Strategic Planning ad-hoc Committee.

7 ADJOURNMENT

BIRT there being no further business the meeting be adjourned at __ pm.

MOVER: SECONDER: RESULT: