## Attendace

| Present:          | Regrets:          | Absent:          | Quorum: 16 Councillors |

## Call to Order and Adoption of the Agenda

### Call to Order

The meeting will be called to order at ____ pm.

### Special Rules Adoption

**WHEREAS** the Council has not yet established in the policy suspending of Roberts Rules of Order and,

**WHEREAS** a similar decision has been made in the past and proved fruitful,

**BIRT** the Council adopts the following special rules of order for this Council meeting:

- Each member’s speaking time limit per speaking turn is 3 minutes unless extended by the Council or otherwise specified in the agenda.
- The time limit of debate for each motion is 20 minutes unless extended by the Council; and
- There is no limit on how many times a member can speak on each motion.

### Agenda Adoption

**BIRT** the agenda be adopted as presented.

### Territorial Acknowledgement

President:

### Introduction
November 2021 Council Agenda
Thursday, November 18, 2021 | Online Meeting | 5:30 pm

1 EXPENDIENT MATTERS

At the discretion of the President, the following are deemed urgent matters for Council and are presented at the beginning of Council (not exceeding 10mins):

1.1 STUDENT CARE PLAN

Responsible: Sophia Haque
Description: Graduate Studentcare plan overview and utilization summary
Time: 15 minutes
Objective: Updates
Relevant materials: Studentcare

1.2 FEEDBACK ON ORIENTATION EVENTS AND PROGRAMMING

Responsible: Parker Li, graduate.gpsambassador@ubc.ca
Time: 15 mins
Description: Consultation
Objective: Feedback consultation
Relevant Materials: G+PS_Feedback on Orientation Events and Programming

APPROVAL OF MINUTES

GSS COUNCIL MINUTES

BIRT the following GSS Council minutes be approved:

• October 21, 2021

MOVER: SECONDER: RESULT:

COMMITTEE MINUTES

BIRT the following GSS Committee minutes be approved:

<table>
<thead>
<tr>
<th>Academic &amp; External Committee:</th>
<th>House Finance Committee:</th>
<th>October 12, 2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>Code and Policy Committee:</td>
<td>Human Resources Committee:</td>
<td>October 20, 2021</td>
</tr>
</tbody>
</table>
### Elections Committee:
- August 10, 2021
- August 25, 2021
- September 30, 2021

### Services Committee:
- August 25, 2021

### Executive Committee:
- October 8, 2021

### AMS Caucus:

### Executive Oversight Committee:

### Graduate Council Caucus:

### Governance & Accountability Committee:
- August 11, 2021
- August 31, 2021
- October 27, 2021

### Strategic Planning ad-hoc Committee:

### All-Chairs Meeting:
- October 8, 2021

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**MOVER:**  
**SECONDER:**  
**RESULT:**

## SEATINGS

### NEW COUNCILLORS

**BIRT** the following Seating of new Councillors be approved:

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gursharn Kaurn Sandhu</td>
<td>Law</td>
</tr>
<tr>
<td>Sirajul Momin Mustafa</td>
<td>Forestry</td>
</tr>
</tbody>
</table>

**MOVER:**  
**SECONDER:**  
**RESULT:**

### EXTERNAL REPRESENTATIVES SEATINGS

*All GSS Councillors are required by the bylaws to sit on at least one committee. Committee descriptions and meeting times can be found here.*

**BIRT** the seating of the following external representatives be approved:

<table>
<thead>
<tr>
<th>Committee/Caucus</th>
<th>Nominee</th>
<th>Position</th>
<th>Vacancies</th>
</tr>
</thead>
<tbody>
<tr>
<td>AMS Caucus</td>
<td>Representative</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Graduate Council</td>
<td>Representative</td>
<td>0</td>
<td></td>
</tr>
</tbody>
</table>
Health and Dental Plan Caucus | Representative | 0

**COMMITTEE SEATINGS**

All GSS Councillors are required by the bylaws to sit on at least one committee. Committee descriptions and meeting times can be found here.

**BIRT** the following Committee seatings be approved:

<table>
<thead>
<tr>
<th>Committee/Caucus</th>
<th>Nominee</th>
<th>Position</th>
<th>Vacancies</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic &amp; External Affairs</td>
<td></td>
<td>Councillor</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Ordinary Member</td>
<td>2</td>
</tr>
<tr>
<td>Code &amp; Policy</td>
<td></td>
<td>Councillor</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Ordinary Member</td>
<td>1</td>
</tr>
<tr>
<td>Elections</td>
<td></td>
<td>Councillor</td>
<td>5</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Ordinary Member</td>
<td>2</td>
</tr>
<tr>
<td>Executive Oversight</td>
<td></td>
<td>Councillor</td>
<td>5</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Ordinary Member</td>
<td>1</td>
</tr>
<tr>
<td>Governance &amp; Accountability</td>
<td></td>
<td>Councillor</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Ordinary Member</td>
<td>3</td>
</tr>
<tr>
<td>House Finance</td>
<td></td>
<td>Councillor</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Ordinary Member</td>
<td>1</td>
</tr>
<tr>
<td>Human Resources</td>
<td></td>
<td>Councillor</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Ordinary Member</td>
<td>4</td>
</tr>
<tr>
<td>Services</td>
<td></td>
<td>Councillor</td>
<td>5</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Ordinary Member</td>
<td>2</td>
</tr>
<tr>
<td>Strategic Planning ad-hoc</td>
<td></td>
<td>Councillor</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Ordinary Member</td>
<td>1</td>
</tr>
</tbody>
</table>

**MOVER:** President  
**SECONDER:**  
**RESULT:**
3.1 AFFILIATE ORGANIZATION RECOGNITION

WHEREAS the following organizations have submitted a petition for recognition as an Affiliate Organization, BIRT the following organizations be recognized as Affiliate Organizations for one year, ending at the meeting of Council in November 2022:

<table>
<thead>
<tr>
<th>Name of Affiliate Organization</th>
<th>Representative</th>
</tr>
</thead>
<tbody>
<tr>
<td>Creative Writing Student Association</td>
<td>Cara DiGirolamo</td>
</tr>
<tr>
<td>Cell Biology and Physiology Graduate Society</td>
<td>Katie Clayworth</td>
</tr>
<tr>
<td>Forestry Graduate Student Association</td>
<td>Sofie McComb</td>
</tr>
<tr>
<td>Rehabilitation Sciences Student Executive Committee (RSEC)</td>
<td>Gordon Tao</td>
</tr>
<tr>
<td>BC Cancer Graduate Student and Postdoctoral Fellow Society (GrasPods)</td>
<td>James Wells</td>
</tr>
<tr>
<td>Geography Graduate Association (GGA)</td>
<td>Cristopher Reimer</td>
</tr>
<tr>
<td>CHBE Graduate Student Council</td>
<td>Chaferddine Khalifa</td>
</tr>
</tbody>
</table>

MOVER: VP Students  SECONDER:  RESULT:

3.2 REFERENDUM RESULTS

Responsible: Kimani Karangu (GSS President)
Description: Ratification of referendum results
Time: 10 min
Objective: Update and decision
Relevant materials: Referendum Results GSS Updates
BIRT: The Council approves and ratifies the results of the GSS referendum 2021

MOVER:  SECONDER:  RESULT:

3.3 MEMORANDUM OF UNDERSTANDING

Responsible: Ashni Gill and Natalie Cappe
Time: 15 min
Description: To explain the importance of the graduate student alliance and what signing the MOU would mean for the GSS.
Objective: Presentation of MOU and seeking approval

Relevant materials: Memorandum of understanding Presentation

BIRT the Council approve and signs the MOU for the Graduate Students of Canada

MOVER: Ashni SECONDER: RESULT:

3.4 CONSTITUTING THE INDIGENOUS ENGAGEMENT AD HOC COMMITTEE

Group Responsible: Governance & Accountability Committee

Description: A motion regarding constituting the Indigenous Engagement Ad Hoc Committee

Time: 10 minutes

Objective: To constitute the Indigenous Engagement Ad Hoc Committee

Relevant Materials: Indigenous Engagement ad-hoc Committee

WHEREAS there is a need for increased indigenous engagement in the UBC graduate community, and

WHEREAS appropriate consultations need to be conducted with Indigenous stakeholders to create a set of culturally-relevant and mindful recommendations regarding Indigenous representation, engagement, equity, and reconciliation within the GSS, and

WHEREAS G&A recommends the constitution of an Ad-Hoc Committee to perform the consultations and develop reports,

BIRT the GSS Council, by ordinary resolution, strikes the “Indigenous Engagement Ad-Hoc Committee”, with terms of reference as presented in the supporting document “Indigenous Engagement Ad-Hoc Committee Terms of Reference”.

BIFRT the following Committee Seatings be approved:

<table>
<thead>
<tr>
<th>Committee</th>
<th>Nominee</th>
<th>Position</th>
<th>Vacancies</th>
</tr>
</thead>
<tbody>
<tr>
<td>Indigenous Engagement Ad-Hoc Committee</td>
<td>Xaanja Free</td>
<td>Councillor or Ordinary Member</td>
<td>5</td>
</tr>
<tr>
<td></td>
<td>Raghavi Sundaram</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Governance &amp; Accountability Representative</td>
<td></td>
<td></td>
<td>1</td>
</tr>
</tbody>
</table>

MOVER: Governance & Accountability Committee SECONDER: RESULT:
4.1 COMMITTEE SMART GOALS END OF TERM PROGRESS REPORT

**Group Responsible:** Governance & Accountability Committee (Jenny)
**Description:** A presentation to Council
**Time:** 15 minutes
**Objective:** To present to Council the end of term progress report on committee SMART Goals
**Relevant Materials:** SMART End of Term Report

4.2 SEPTEMBER 2021 FINANCIAL OVERVIEW

**Responsible:** Financial and Executive Oversight Officer
**Description:** September 2021 GSS Financial Overview
**Time:** 15 minutes
**Objective:** Update on GSS Revenues and Expenditures
**Relevant materials:** To be provided

**MATTERS TO NOTE**

*Time reserved for questions regarding updates below.*

**UPCOMING EVENTS**

- (none provided)

**EXECUTIVES**

**President**

**STAFF UPDATE**

The GSS Archives Assistant has been working since the summer to develop a functional records management system for the GSS. This is important for helping improve the institutional memory of the GSS and making GSS information accessible both internally and externally.

So far:

- Inventoried physical records in the GSS office
- Identified records series (different classes of records)
- Worked towards developing policies for records retention (how long different kinds of records get kept and what happens to them afterwards)

Next steps:

- Working with GSS Staff and Executives to implement records retention policies at the GSS
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- Establishing a digital archives repository on Teams with both public and restricted-access areas

**Food Hamper Program Meeting**
- Grad life centre reallocated ($150k)
- Push to have the Acadia funds ($75k) carried forward for next year as Acadia has sufficient funds until the end of this fiscal.
- GSS Pilot the 30k within this fiscal (like Faculty of Education)
- Meal Share 45k pool for grad students to be set up ASAP and used this fiscal if possible.
  Communicate for updates and keep in contact to adjust as needed depending on learnings/use of budget (e.g. could adapt to increase # times per term grad students specifically can access Meal Share). Re-send Meal Share communications toolkit to GSS to do a comm's push to promote again.
- Kimani to set up meeting with Colin, G+PS and Nicolas to discuss Fooood outlet @ Seedlings for term 2- potential to use part of the 1M contingency budget set up which Kimani will contact Ainsley about after the meeting.

**Tuition Engagement Survey Questions Discussion with Student Leadership**
- GSS/AMS/SUO elected Student Leadership met with VP students and Provost offices to review and discuss the Tuition Engagement Survey questions.

**Budget 101 TAM Model Discussion (tuition allocation model)**
- GSS/AMS/SUO elected Student Leadership met with VP students and Provost offices to provide a deeper dive into the TAM model.

**Graduate Council Meeting**
- Renewal of Joint PhD/Co-tutelle approach

**Meeting with Director, Human Rights Equity & Inclusion Office.**
- Roshi Narain and Oluwaseun discussion on possible collaborations

**Pro-D Session with Stacey Holloway**
- Professional development session with facilitator Stacey Holloway, on organizational team leadership.

**Student Affordability Task Force on going**
- Lots of recommendations have been put across with an aim of helping student affordability

**GLC: Signing the Letter of Intent**
- GSS and UBC (GPS) have signed the letter of intent to the commitment of renovating the TKH to GLC (Thanks Sarah for arranging)

**GSS 2021 Referendum Conducted**
- 1045 graduate students voted in the 2021 referendum.
- All 5 propositions on the ballot passed overwhelmingly:
  - Executive hours and remuneration (84.5%)
  - Dissolution of Elections Committee (90.5%)
  - Dissolution of Services Committee (89.0%)
  - Constitution of Engagement and Elections Committee (91.1%)
  - Restructuring of the Financial and Executive Oversight Officer Position (91.4%)

---

FEOO

-
November 2021 Council Agenda
Thursday, November 18, 2021 | Online Meeting | 5:30 pm

VP University & Academic Affairs

•

VP External

•

VP Students

•

COMMITTEES

Academic & External Committee

•

Code & Policy Committee

•

Elections Committee

•

Executive Committee

•

Executive Oversight Committee

•

Governance & Accountability Committee

•

House Finance Committee

•

Human Resources

•

Services Committee

•
Strategic Planning ad-hoc Committee

AMS Caucus

Graduate Council Caucus

SENATORS AND BOARD OF GOVERNORS

Senators:

Board of Governors Representatives:

NOTICES

NOTICE OF NEXT MEETING

Date: Thursday, December 9 at 5:30 pm – PLEASE NOTE 2nd week of December, not 3rd
Location: Online through Microsoft Teams

NOTICE OF UNSEATINGS

ADJOURNMENT

BIRT there being no further business the meeting be adjourned at __ pm.

MOVER: SECONDER: RESULT: