ATTENDANCE

Present:
Regrets:
Absent:
Quorum: 16 Councillors

CALL TO ORDER AND ADOPTION OF THE AGENDA

CALL TO ORDER

The meeting will be called to order at ___ am/pm.

AGENDA ADOPTION

BIRT the agenda be adopted as presented.

Mover: Seconder: Result:

TERRITORIAL ACKNOWLEDGEMENT

President:

INTRODUCTIONS

Introductions.

1 EXPEDIENT MATTERS

At the discretion of the President, the following are deemed urgent matters for Council and are presented at the beginning of Council (not exceeding 10mins):

1.1 VIRTUAL HEALTHCARE SERVICES

Group Responsible: Sophia Haque

Description: Presentation regarding virtual healthcare services offered to students.

Time: 10 minutes

Supporting Documents: Virtual Healthcare Presentation

2 APPROVAL OF MINUTES
2.1 GSS COUNCIL MINUTES

BIRT the following GSS Council minutes be approved:

- January 20, 2022

Mover: Seconder: Result:

2.2 COMMITTEE MINUTES

BIRT the following GSS Committee minutes be approved:

<table>
<thead>
<tr>
<th>Committee</th>
<th>Date</th>
<th>Committee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic &amp; External Committee:</td>
<td>Feb 01, 2022</td>
<td>Human Resources Committee:</td>
</tr>
<tr>
<td>Code &amp; Policy Committee:</td>
<td>Jan 12, 2022; Jan 27, 2022</td>
<td>AMS Caucus:</td>
</tr>
<tr>
<td>Engagement &amp; Elections Committee:</td>
<td>Jan 12, 2022; Jan 26, 2022; Feb 01, 2022</td>
<td>Graduate Council:</td>
</tr>
<tr>
<td>Executive Committee:</td>
<td>Jan 14, 2022</td>
<td>Health and Dental Plan Caucus:</td>
</tr>
<tr>
<td>Executive Oversight Committee:</td>
<td>Dec 08, 2021; Dec 30, 2021; Jan 27, 2022; Jan 18, 2021</td>
<td>Strategic Planning ad-hoc Committee:</td>
</tr>
<tr>
<td>Governance &amp; Accountability Committee:</td>
<td>Jan 13, 2022; Jan 20, 2022</td>
<td>Indigenous Engagement ad-hoc Committee:</td>
</tr>
<tr>
<td>All Chairs Meeting:</td>
<td></td>
<td>House Finance Committee:</td>
</tr>
</tbody>
</table>

Mover: Seconder: Result:

3 SEATINGS

3.1 NEW COUNCILLORS

BIRT the following Seating of new Councillors be approved:

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
</tr>
</thead>
</table>


3.2 EXTERNAL REPRESENTATIVES SEATINGS

All GSS Councillors are required by the bylaws to sit on at least one committee. Committee descriptions and meeting times can be found here.

BIRT the seating of the following external representatives be approved:

<table>
<thead>
<tr>
<th>Committee/Caucus</th>
<th>Nominee</th>
<th>Position</th>
<th>Vacancies</th>
</tr>
</thead>
<tbody>
<tr>
<td>AMS Caucus</td>
<td>Representative</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Graduate Council</td>
<td>Representative</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Faculty of Arts Council</td>
<td>Representative</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>Health and Dental Plan Caucus</td>
<td>Representative</td>
<td>0</td>
<td></td>
</tr>
</tbody>
</table>

Mover:  Seconder:  Result:

3.3 COMMITTEE SEATINGS

All GSS Councillors shall endeavor to sit on at least one committee as per Policy 6.2.2. Committee descriptions and meeting times can be found here.

BIRT the following Committee seatings be approved:

<table>
<thead>
<tr>
<th>Committee/Caucus</th>
<th>Nominee</th>
<th>Position</th>
<th>Vacancies</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic &amp; External</td>
<td>Councillor</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Ordinary Member</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>Code &amp; Policy</td>
<td>Councillor</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Ordinary Member</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Engagement &amp; Elections</td>
<td>Councillor</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Ordinary Member</td>
<td>2</td>
<td></td>
</tr>
</tbody>
</table>
### Executive Oversight
- **Councillor**: 3
- **Ordinary Member**: 1

### Governance & Accountability
- **Councillor**: 2
- **Ordinary Member**: 0

### House Finance
- **Councillor**: 4
- **Ordinary Member**: 1

### Human Resources
- **Councillor**: 0
- **Ordinary Member**: 1

### Strategic Planning ad-hoc Committee
- **Councillor**: 1
- **Ordinary Member**: 1

### Indigenous Engagement ad-hoc Committee
- **Councillor or Ordinary Member**: 4
- **Governance & Accountability Representative**: 1

### 3.4 COMMITTEE CHAIR SEATINGS

**BIRT** the following Committee Chair Seatings be approved:

<table>
<thead>
<tr>
<th>Committee/Caucus</th>
<th>Nominee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic and External Committee</td>
<td>Sarah Ebert</td>
</tr>
</tbody>
</table>

**MOVER:** Kimani Karangu  
**SECONDER:**  
**RESULT:**

### 4 MATTERS FOR DECISION

#### 4.1 AFFILIATE ORGANIZATION RECOGNITION

**WHEREAS** the following organizations have submitted a petition for recognition as an Affiliate Organization,
BIRT the following organizations be recognized as Affiliate Organizations for one year, ending at the meeting of Council in January 2023:

<table>
<thead>
<tr>
<th>Name of Affiliate Organization</th>
<th>Representative</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anthropology Graduate Student Association (AGSA)</td>
<td>Claire Thorimbert</td>
</tr>
<tr>
<td>Statistics Graduate Student Association (SGSA)</td>
<td>Gian Carlo Diluvi</td>
</tr>
<tr>
<td>Interdisciplinary Graduate Student Network (iGSNA)</td>
<td>Marie-Soleil Smith</td>
</tr>
<tr>
<td>The Association of Population and Public Health Students</td>
<td>Louise Harding</td>
</tr>
<tr>
<td>Progressive Librarians Guild UBC</td>
<td>Chase Nelson</td>
</tr>
</tbody>
</table>

MOVER: VP Students

SECONDER:

RESULT:

4.2 CREATION OF CONFLICT RESOLUTION POLICIES

Groups Responsible: Code & Policy Committee, Governance & Accountability Committee

Description: An item to discuss and approve mechanism of conflict resolution within the GSS for committees and councillors.

Proposed Objective: To approve Policy changes regarding conflict resolution.

Time: 10 minutes

Supporting Documents: Policy Revision Form - Conflict Resolution

Appendix XXI - Conflict Resolution

WHEREAS currently there is no official conflict resolution policy for Councillors, Committee members, or Committees in general,

WHEREAS the Governance and Accountability Committee is the ideal committee to handle conflict resolution for these groups,
BIRT the policy amendments and additions from "Policy Revision Form - Conflict Resolution" be implemented as presented.

Mover: CPC Chair  Seconder:  Result:

4.3 ELECTION POLICY CHANGES

Groups Responsible: Code & Policy Committee, Engagement & Elections Committee
Description: An item to discuss changes in the GSS election process.
Proposed Objective: To approve Policy changes regarding elections.
Time: 10 minutes
Supporting Documents: Policy Revision Form - Elections Updates

WHEREAS the current GSS election policies and procedures are outdated or confusing,
WHEREAS the Code and Policy Committee and Engagement and Elections Committee have identified policies where clarification is needed or more control of rules are necessary,
BIRT the policy amendments and additions from "Policy Revision Form - Elections Updates" be implemented as presented.

Mover: CPC Chair  Seconder:  Result:

4.4 BYLAW 8.5.6

Groups Responsible: Code & Policy Committee

Description: An item to discuss a bylaw change regarding Financial Officer reporting.
Proposed Objective: To send a Bylaw change to our next AGM or referendum, whichever comes first.
Time: 10 minutes
Supporting Documents: Bylaw Revision Form - Bylaw 8.5.6
WHEREAS Bylaw amendments must be submitted and approved by the general membership of the GSS,
BIRT the following motion be submitted for approval at the GSS's next AGM or referendum, whichever comes first.

WHEREAS the Financial Officer position has been aligned more closely with the Vice President positions after their change of duties,
WHEREAS all Vice Presidents must to report to the President,
WHEREAS the current position of the Financial Officer is only instructed to report to the GSS Council,
BIRT the Bylaw amendment from "Bylaw Revision Form - Bylaw 8.5.6" be implemented as presented.

Mover: CPC Chair  Seconder:  Result:

4.5 MOU PROPOSED REVISIONS

Responsible: VPX
Time: 5 minutes
Description: The non-binding MOU for Graduate Students of Canada
Objective: To provide an informal avenue for federal advocacy. The MOU requires minor editorial revisions in order to strengthen its effectiveness in outlining our role as an alliance.
Relevant materials: Proposed Revisions
WHEREAS the VP Ex. has noted a few minor editorial parts in the MOU, which if edited would provide an informal avenue for federal advocacy.
WHEREAS The MOU requires minor editorial revisions to strengthen its effectiveness in outlining our role as an alliance.
BIRT the VP Ex. Make the necessary edits in the non-binding MOU for Graduate Students of Canada by the end of the February 2022.

Mover: VP External  Seconder:  Result:

5  MATTERS FOR DISCUSSION

5.1 COMMITTEE SMART GOALS 2021-2022

Group Responsible: G&A Committee
Description: To present GSS Council with an overview of committee and caucus SMART Goals for 2022.
Time: 20 minutes
Supporting Documents: SMART Goals
5.2 EXECUTIVE SMART GOALS MIDTERM REVIEW

**Group Responsible:** Executive Oversight Committee

**Description:** Reporting of the Executive's SMART Goal midterm progress.

**Time:** 10 minutes

**Supporting Documents:** [2021-22 Mid-Term Executive Goal Review](#)

5.3 JANUARY FINANCIAL OVERVIEW

**Group Responsible:** Financial Officer

**Description:** January GSS Financial Overview

**Time:** 15 minutes

**Supporting Documents:** To be provided.

5.4 GSS REBRANDING

**Group Responsible:** Karen Leung, Communications, Marketing and IT Manager

**Description:** Presentation on the GSS rebranding

**Time:** 10 minutes

**Supporting Documents:** [GSS Logo Presentation](#)

6 MATTERS TO NOTE

Time reserved for questions regarding updates below.

6.1 EXECUTIVES

6.1.1 President:

- Signed an internal MOU for disbursement of food security funds with the UBC VP Students Office.

6.1.2 Financial Officer

- (None submitted)

6.1.3 VP University & Academic Affairs

- (None submitted)

6.1.4 VP External Relations
6.1.5 VP Students

- (None submitted)

6.2 COMMITTEES

6.2.1 Academic & External Committee

- Working on the new smart goals
- Appointed a chair

6.2.2 Code & Policy Committee

- CPC has been working on updating election-related policies, starting on SMART goal progress, and advising on conflict resolution policy

6.2.3 Engagement & Elections Committee

- E&E has submitted updated SMART goals to G&A, established Elections Policy Panel consisting of the ESEO, E&E Chair, 1 member of E&E, and 1 member of CPC. We've also worked with CPC to update Elections policy and currently working on increasing our reach for nominations - if you're interested, you should nominate yourself at: https://gss.ubc.ca/nominate-form/ Once nominations are in full swing, we will be working on hosting more engaging events and initiatives. We will be hosting PowerPoint Karaoke at Koerner's Pub on March 16th with G+PS. It'll be fun, it'll be swag. Come join!

6.2.4 Executive Committee

- Working on a document to guide in disbursement of food security funds for the months of February and March.

6.2.5 Executive Oversight Committee

- EOC has finished the Executive midterm updates, determined SMART goals for the year, and are preparing for the upcoming Executive transition period

6.2.6 Governance & Accountability Committee

- Organized an orientation for our new committee members ·
- Communicated with committees/caucuses to finalize their SMART Goals, created presentation for Council
• Worked with CPC to finalize the conflict resolution policy
• Discussed FO matters with GSS President, FO, and CPC
• Appointed G&A rep for the Indigenous Engagement ad-hoc committee and is working to hold first meeting

### 6.2.7 House Finance Committee

• Approved the budget actuals for Nov 2021
• Approved the purchase of QuickBooks Online accounting platform to automate the budget actuals review process
• Addressed the comments from auditors on GSS Financial statements
• Approved the one-time bonus for VP External and VP UAA related to the execution of the referendum ratified by the GSS Council on executives’ remuneration
• Approved the increase in the hourly rate for GSS President from $27.20/hr to $28.49 to have a consistent hourly rate of $28.49/hr across all the GSS Executives. The revised hourly rate will go into effect for the GSS Resident taking office in the 2022-23 term and onwards. The corresponding bylaw needs to be adjusted through a referendum that will be included in the March AGM.

### 6.2.8 Human Resources

• (None submitted)

### 6.2.9 Strategic Planning ad-hoc Committee

• (None submitted)

### 6.2.10 Indigenous Engagement ad-hoc Committee

• (None submitted)

### 6.2.11 AMS Caucus

• It was unfortunately unable to run a full meeting by meeting sufficient quorum, but I went over all the agenda and will reach out to each member individually to review the meeting.

### 6.2.12 Graduate Council Caucus

• (None submitted)

### 6.3 Senators and Board of Governors

#### 6.3.1 Senators:

• Example update
6.3.2 Board of Governors Representatives:

- (None submitted)

7 NOTICES

7.1 NOTICE OF NEXT MEETING

Date: March, 17 2022 at 7:30 pm

Location: Online through Microsoft Teams

7.2 NOTICE OF UNSEATINGS

- Yiwei Hao was unseated as Ordinary Member of the Engagement & Elections committee.
- Vivian Zhang was unseated as Ordinary Member of the Engagement & Elections committee.
- Perrin Waldock was unseated as Ordinary Member of the Engagement & Elections committee.
- Charf Khalifa was unseated as Ordinary Member of the Engagement & Elections committee.
- Kira Vandermeulen was unseated as Departmental Representative for Library, Archival and Information studies.

8 ADJOURNMENT

BIRT there being no further business the meeting be adjourned at __ pm.

Mover:  Seconder:  Result: